



**University of the Southern Caribbean**  
**ACADEMIC PETITION FORM**  
**EXTENSION CAMPUS**

***Note: Use one form per request***

Antigua [ ] Barbados [ ] Guyana [ ] Tobago [ ] St. Lucia [ ] South [ ]

Semester: [ ] 1<sup>st</sup> [ ] 2<sup>nd</sup> [ ] 3<sup>rd</sup> School Year: \_\_\_\_\_ Date: \_\_\_\_\_

Legal Name (First)	Middle	Last	USC ID#

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Academic Degree: [ ] AA [ ] AS [ ] BA [ ] BBA [ ] B.Ed [ ] BS Bulletin Year: \_\_\_\_\_

Major: \_\_\_\_\_ Emphasis: \_\_\_\_\_ Minor: \_\_\_\_\_

Request: [ ] Substitution of Credits [ ] Waiver of Credits [ ] Application of Credits to specified degree area [ ] Other

Supporting Evidence Attached: [ ] Diploma /Certificate [ ] Transcript [ ] Letter [ ] Other \_\_\_\_\_

<b>REQUEST: (<u>NOTE</u>: USE A SENTENCE AND INCLUDE COURSE ACRONYMS, NUMBERS AND TITLES)</b>

<b>REASON: (<u>NOTE</u>: "TO FULFILL GRADUATION REQUIREMENTS" IS NOT AN <u>ADEQUATE</u> REASON)</b>

<b>SECTION B – AUTHORIZED OFFICERS:</b>
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**EXTENSION SITE**

[ ] Recommended [ ] Denied \_\_\_\_\_ (Site Coordinator) Date \_\_\_\_\_

**MAIN CAMPUS**

<b>USC ACTION</b>			
[ ] Approved as Recommended	[ ] Approved with Changes	[ ] Denied	[ ] Other (See Below)
Comments from Registrar/ Associate Registrar:			
Date _____		Signature of Official _____	

Date Received: \_\_\_\_\_ Response Forwarded: \_\_\_\_\_