



# University of the Southern Caribbean

## ACADEMIC PETITION FORM EXTENSION CAMPUS

***Note: Use one form per request***

Antigua  Barbados  Guyana  Tobago  St. Lucia  South

Semester:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> School Year: \_\_\_\_\_ Date: \_\_\_\_\_

Legal Name (First)	Middle	Last	USC ID#

Site: \_\_\_\_\_ E-mail: \_\_\_\_\_

Academic Degree:  BBA  BS  BA Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Bulletin Year: \_\_\_\_\_

Request:  Substitution of Credits  Waiver of Credits  Modification of Transfer Credits  Other

Supporting Evidence Attached:  Diploma /Certificate  Transcript  Letter  Other \_\_\_\_\_

**REQUEST: (NOTE: USE A SENTENCE AND INCLUDE COURSE ACRONYMS, NUMBERS AND TITLES)**


**REASON: (NOTE: "TO FULFILL GRADUATION REQUIREMENTS" IS NOT A VALID REASON)**


### SECTION B – AUTHORISED OFFICERS

#### EXTENSION SITE

Recommended  Denied \_\_\_\_\_ (Site Coordinator) Date \_\_\_\_\_

#### MAIN CAMPUS

#### USC ACTION

Approved as Recommended  Approved with Changes  Denied  Other (See Below)

Comments from Associate Registrar/ Designee:

Date \_\_\_\_\_ Signature of Official \_\_\_\_\_

Date Received: \_\_\_\_\_ Response Forwarded: \_\_\_\_\_